



DEPARTMENT OF THE NAVY

NAVAL AIR STATION OCEANA
VIRGINIA BEACH, VIRGINIA 23460-5120

IN REPLY REFER TO:

NASOCEANAINST 3100.6
113

18 DEC 1998

NAS OCEANA INSTRUCTION 3100.6

Subj: SPECIAL INCIDENT REPORTING

Ref: (a) OPNAVINST 3100.6 (series)
(b) CINCLANTFLT Norfolk VA 081600Z Aug 95

Encl: (1) Unit Situation Report (SITREP) Message Format
(2) Unit SITREP Violent Crime Message Format
(3) Operation Report (OPREP-3) Navy Blue Message Formats

1. Purpose. To establish procedures for reporting events and special incidents which may attract national or high level U.S. Navy interest.

2. Discussion. The basis for the OPREP-3 system is a library of standard sets which bring together elements of information for drafting and transmitting reports of special incidents to higher authority. Each message is based on an ordered collection of formatted data sets plus narrative information in the form of free-text sets. Sets are further subdivided into data fields, each of which contains a discrete piece of information (i.e., time, location, weapon type, number of casualties). Reports within the OPREP-3 system shall be transmitted by voice and hard copy message.

3. Action. This instruction was developed in compliance with references (a) and (b). Preparation, drafting, classification and precedence of Special Incident Reporting messages are the responsibilities of the Command Duty Officer/Officer of the Day.

a. Unit SITREP. Used by the Commanding Officer to provide appropriate operational commanders and higher authority with **TIMELY** notification of any incident not meeting OPREP-3 special incident reporting criteria. A Unit SITREP shall be submitted under the following circumstances:

- (1) When directed
- (2) When considered appropriate by the reporting activity
- (3) When bomb threats have been evaluated as a hoax

(4) When reporting violent crimes, including aggravated assault, sexual assault, assault, robbery, spouse abuse, child abuse committed on, or by active duty or dependent personnel, discrimination or sexual harassment of, or by active or reserve

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military personnel, Department of the Navy (DoN) or non-DoN personnel, contractors or family members, incidents of suicide and attempted suicide

(5) Contents. The Unit SITREP report shall contain the following, when applicable:

(a) Status of special operations or events not requiring OPREP-3 level reports with the exception of sexual harassment

(b) Information, as directed, concerning specific events tailored to a unique operational requirement

(c) Identification of the type of event being reported

(d) A brief account of the event being reported (use concise statements designed to report the who, what, when, where, why and how of the incident, as well as, what future action is planned)

(e) Take care to avoid reporting sensitive personnel information which might cause unwarranted invasion of personal privacy of individuals involved in certain types of incidents. These incidents include reports of spouse/child abuse, assault, rape or sexual harassment of a service member or dependent. In sensitive cases where disclosure of identity might cause embarrassment or inconvenience, the personal identity of those involved shall be withheld. Generic identification such as "PO1" or "20 YR OLD FEMALE E-3" should suffice. If detailed personal identity information is required, it should be provided separately in other than GENSER messages, such as amplifying voice reports, telephone PERSONAL FOR or SPECAT messages. DO NOT DELAY INITIAL REPORT IN ORDER TO GAIN ADDITIONAL INFORMATION.

(f) Serialize all Unit SITREP messages using the message serial number field (field 3) of the MSGID set, in sequence by incident, beginning with 001 which is assigned to the first incident of each calendar year. OPREP-3 and Unit SITREPs shall use the same series of sequential numbers vice using one set of serial numbers for OPREP-3 reports and a separate set for Unit SITREPs. Additional message reports concerning the same incident shall be assigned sequential letter suffixes (i.e., 001A, 001B, 001C, etc.). The first message report of new a incident shall be 002 with subsequent record message reports concerning this incident assigned suffixes (i.e., 002A, 002B, 002C, etc.). At the end of the year, should an incident require amplifying reports, continue with the serialization suffixes, until the final report of the incident.

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(g) When reporting violent crimes, use the format in enclosure (2); all other reports per enclosure (1).

(h) If an error is discovered after submitting an OPREP-3 series message, submit a corrected report with only the sections requiring correction identified by "CORR" in field 3 of the TIMELOC set.

(6) Initial Report. The initial Unit SITREP shall be a record message report with the exception of sexual harassment, when the initial report shall be an OPREP-3.

(7) Voice Report. Voice reports are not required for Unit SITREPs.

(8) Message Reports. The initial message report shall be forwarded within 20 minutes of knowledge of an event or incident. Amplifying reports shall be forwarded as required. In the first paragraph of the GENTEXT set of all amplifying reports, whether the report is a follow-on or final report, include a brief summary of the incident. Classification and precedence are determined by the originator based on the nature of the incident.

(a) Required Addressees

(1) Action

(a) Immediate Superior in the chain of command (all incidents)

(b) USSTRATCOM OFFUTT AFB NE//J3/J44// (for matters related to strategic systems, force structure or weapon incidents)

(2) Information

(a) Chain of command

(b) DIRNAVCRIMINVSERV WASHINGTON DC//22D//
(whenever incident is criminal in nature)

(c) DIRNAVCRIMINVSERV WASHINGTON DC//22D/
23/02/21/24// (for actual, suspected or threatened major violations of law or good order and discipline; counterintelligence matters; incidents resulting in loss of life and other situations in which the Naval Criminal Investigative Service participation is required)

(d) Additional addressees which may be required depending on the situation reported

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b. Navy Blue (OPREP-3). Used to provide the Chief of Naval Operations (CNO) and other Naval commanders with immediate notification of military, political or press incidents which are of high Navy and national interest. Reports are submitted to provide "as it happens" information on the following types of incidents:

(1) Misconduct which may be reported by local press shall include, but not be limited to:

- (a) Murder
- (b) Rape
- (c) Robbery
- (d) Sexual assault
- (e) Aggravated assault with a deadly weapon
- (f) Child abuse/molestation
- (g) Kidnapping
- (h) Carjacking
- (i) Burglary of an occupied dwelling
- (j) Spouse abuse/domestic violence
- (k) Simple assaults where a report was filed with the police or local Security Department
- (l) Discrimination and sexual harassment
- (m) Significant damage to civilian property resulting from action of members of DoN
- (n) Discharges or spill of materials or fluids that might be considered pollutants which endanger critical water areas, have the potential to generate public concern, become the focus of enforcement action or pose a threat to public health or welfare
- (o) Events involving radioactive material or radiation exposure which do not present a hazard to life, health or property, but are of such nature as to warrant immediate notification of cognizant higher commands (included in this category are those events having domestic or international implications and likely to give rise to inquiry by the public or press)

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(p) Labor strikes which may significantly impair operational readiness, high priority industrial production for Navy projects or mobility

(q) Acts or attempts to willfully destroy property of the U.S. Navy

(r) Bomb threats which are evaluated by the reporting officer as probably valid (use Unit SITREP for those determined to be a hoax)

(s) Disorders or natural disasters of minor significance if Naval assistance is provided or requested

(t) Death of, critical injury to or missing Commanding Officers or senior officers (flag or equivalent)

(u) Fires, flooding, explosions, collisions, grounding or other accidents to Naval units

(v) Diagnosis of any disease of potential epidemic significance, the presumptive diagnosis of any international quarantinable disease of such widespread proportions among Naval personnel that it may affect operational readiness

(w) Actual or suspected duress situation or unusual occurrence affecting any nuclear capable unit

(x) Notification of a search and rescue (SAR) incident in the alert or uncertainty phase (not all SAR incidents may require submission of an OPREP-3 Navy Blue); the initial OPREP-3 Navy Blue submitted for a SAR mission may also be the last for the incident); the Unit SITREP will be used daily to notify CNO and interested commands of the progress of ongoing SAR operations

(y) Serious incidents of racial overtones which indicate a serious lack of racial harmony and could become a matter of high Navy interest

(z) Loss at sea of aircraft, missiles, warheads, live ordnance, cryptological equipment, high technology equipment or other valuable items

(aa) Major fraud, waste or abuse which could involve high level Naval interest, media inquiry or gross inefficiency or mismanagement

(bb) Incidents involving death, serious injury or serious illness in which the adequacy of medical care is reasonably in question

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(cc) Any incident of high level Navy interest which does not fall into the category of any other report in the OPREP-3 Pinnacle or Navy Blue series

(2) Contents. The OPREP-3 Navy Blue report shall contain the following, when applicable:

(a) Identification of the type of event being reported (i.e., minor aircraft accidents, death of a ship Commanding Officer, etc.)

(b) Reference (in the REF set) to the initial voice report or initial record message report of the event

(c) A brief account of the event being reported (use concise statements designed to report the who, what, when, where, why and how of the incident as well as what future action is contemplated; DO NOT DELAY AN INITIAL REPORT IN ORDER TO GAIN ADDITIONAL INFORMATION)

(d) If all the information was not reported in the initial record message report, a follow-up report containing the missing information shall be submitted (serialize all OPREP-3 series record messages using the message serial number field (Field 3) of the MSGID set).

(e) If an error is discovered after submitting an OPREP-3 series message, the originator shall submit a corrected report (the corrected report shall be classified according to content and identified by "CORR" in field 3 of the TIMELOC set).

(f) When reporting a violent crime, submit in the format in enclosure (2).

(3) Initial Report. The initial report shall be an IMMEDIATE voice report made not later than five minutes after knowledge of the incident. This voice report shall be followed within 20 minutes of the incident by an initial IMMEDIATE record message (an amplifying IMMEDIATE voice report is optional and follow-up IMMEDIATE record message reports shall be submitted as circumstances require).

(4) Voice Reports

a. Only those reports made to Fleet Command Centers (FCC) and the Navy Command Center (NCC) serve as valid voice reports. Reports to any other command which are not relayed to one of the above are not acceptable. If the report is made by telephone, the caller shall give their name and phone number at which they can be reached. All OPREP-3 Navy Blue reports shall be relayed to Commander in Chief, U.S. Atlantic Fleet.

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b. Initial Voice Report. The initial IMMEDIATE voice report will be made within 5 minutes after learning the incident and will be identified by the phrase "OPREP-3 NAVY BLUE" indicating that the communication is of high significance and must be transmitted or relayed without delay as a matter of unquestioned priority. The OPREP-3 NAVY BLUE voice message template in enclosure (3), will be used. The CDO/OOD should complete those lines required to pass the essential information in each voice message. The second and/or third are lines provided for call-up when using the Heckler Network.

(5) Message Reports. The initial voice report shall be followed within 20 minutes of the incident by an initial message report. Any amplifying voice reports may be followed by amplifying message reports. All message reports shall follow the guidance given below. Precedence for all OPREP-3 NAVY BLUE reports shall be IMMEDIATE. Once the incident is no longer of high interest, subsequent reports may be sent as UNIT SITREPs.

(a) Required addressees:

Action: CNO WASHINGTON DC
USSTRATCOM OFFUTT AFB NE//J3/J44//
(when strategic nuclear forces are involved. For matters related to non-strategic force structure issues, unless those forces were specifically assigned to USSTRATCOM)
CINCLANTFLT NORFOLK VA//CDO//
COMNAVAIRSYSCOM WASHINGTON DC//O9F//
(For matters relating to aircraft incidents)

Info: (Chain of Command)
ONI WASHINGTON DC
NAVY JAG ALEXANDRIA VA
UNIFIED COMMANDER
CINCUSACOM NORFOLK VA
COMNAVPERSCOM MILLINGTON TN//NPC 66//
(sexual assault)
CMC WASHINGTON DC (for incidents involving U.S. Marine Corps personnel or missions)
COMNAVPERSCOM MILLINGTON TNC//PERS 05/06/6/61// (sexual harassment matters)
NAVINSGEN WASHINGTON DC//JJJ//
(sexual harassment matters)
NAVY JAG ALEXANDRIA VA//01/06/13//
(sexual harassment matters)

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OFFCPM ARLINGTON VA //01B//
(sexual harassment where civilian
employee is involved)
DIRNAVCRIMINSERV WASHINGTON DC//22D
/23/02/21/24// (for actual,
suspected or threatened major
violations of law or good order and
discipline; counterintelligence
matters; incidents resulting in
the loss of life and other situations in
which the Naval Criminal Investigative
Service (NAVCRIMINSERV) participation is
required by SECNAVINST 5520.3B)
NAVSURFWARREN INDIAN HEAD MD (for
ordnance related accidents)
COMSC WASHINGTON DC (for all
incidents involving MSC personnel
or equipment)
COMNAVSEASYS COM WASHINGTON DC and
NAVDIVESALVTRACEN PANAMA CITY FL
(for reporting incidents of diving
mishaps resulting in death, lost
time or personnel injury)
MAJOR SHORE COMMANDERS - (area
coordinators) (for all shore
activities of Fleet units reporting
incidents which occur in
port/vicinity)
COMNAVPERSONNEL MILLINGTON TN and CNO N
ONE WASHINGTON DC (when reporting
incidents involving death or serious
injury, serious misconduct, attempts
to willfully destroy property of
the Navy or racial incidents)
COMNAVSAFECEN NORFOLK VA//00/02/10/11/
12/12/14/20/30/43/50/60/70/80/90/
054// (when reporting fires,
flooding, grounding, explosions,
collisions or other accidents to
Navy units)
APPROPRIATE SYSCOM (for all
incidents which may require a
SYSCOM action)
APPROPRIATE US COAST GUARD DISTRICT
(for incidents involving oil/HPS
spills)

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BUMED WASHINGTON DC (when reporting incidents involving death, serious injury or illness in which the adequacy of medical care is reasonably in question and reporting incidents involving radiation or nuclear hazard concern)

SOPA (for incidents which occur in port)

NAVINSGEN WASHINGTON DC (for all incidents of major fraud, waste or abuse)

COMNAVSEASYS COM WASHINGTON DC (for all reports involving nuclear nuclear hazard or radiation concerns)

(b) Classify OPREP-3 Reports as follows

(1) For immediacy and when there is reasonable doubt about the appropriate classification, a tentative classification at a higher level may be used by an originator until an Original Classification Authority (OCA) makes a final determination.

(2) Unnecessary or higher than necessary classification shall be avoided. A report should be classified because of the information it contains or may reveal when associated with other information. Classify reports to protect national security.

(6) Message Text. The initial message report shall include all the information in the voice report. The amplifying message report shall include all information provided in amplifying voice reports plus additional information available. Enclosure (3) shows the allowable message content of the OPREP-3 NAVY BLUE report plus the time frame, precedence and classification of record messages.

(7) Miscellaneous Information. Include the following information in the GENTEXT/INCIDENT IDENTIFICATION DETAILS Set, as available for reports on aircraft mishaps:

(a) Aircraft model, BUNO, reporting custodian and location

(b) Pilot's name, rank, injury code (if known) and number of other persons on board and their injuries

(c) Mission and phase of operations (i.e., taxi, takeoff, in-flight, approach, landing, etc.)

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(8) Give an account of the personnel and unit losses or damages which were incurred as a result of the incident. When reporting the death or serious injury of military personnel, names shall be withheld pending notification of next of kin. The names can be listed provided the following statement is included: "FOR OFFICIAL USE ONLY. NEXT OF KIN HAVE NOT BEEN NOTIFIED." Care must be taken to avoid reporting sensitive personal information which might cause unwarranted invasion of personal privacy of individuals involved in certain types of incidents. Incidents include reports of spouse/child abuse, assault or rape of a service member or dependent. In sensitive cases where disclosure of the identity of individuals involved might cause embarrassment or inconvenience, the personal identity of those involved should be withheld. Generic identification such as "PO1" or "20 YR OLD FEMALE E-3" should suffice. If detailed personal identity information is required it should be provided separately in other than GENSER messages, such as amplifying voice reports, telephone, PERSONAL FOR or SPECAT messages.

(9) Reporting Discrimination and Sexual Harassment Cases

(a) Discrimination and sexual harassment of Navy civilians and military personnel involved shall be reported. In cases that involve Navy civilians, NAVOP 028/94 does not supersede any requirements of OCPMINST 12713.2 or union contract negotiated grievance procedures. In such cases, NAVOP 028/94 simply stipulates a reporting requirement for the Commanding Officer. The Commanding Officer will consult with the servicing director or Human Resources Office for additional guidance when civilians are involved.

(b) Submit a report on any unresolved incident which exceeds the time schedule regardless of the date the incident occurred.

(c) The investigation must begin within three days of notification of the incident. For reservists not on active duty, the incident should be resolved within 60 days, with follow-up SITREPs made every 30 days thereafter, until the final report of resolution. If personnel in question are on active duty for the 14 days following notification of the incident, active duty timeline applies.

(d) If the case is resolved within 14 days, there is no need to send an OPREP-3 NAVY BLUE, unless the case is of such a nature as to require OPREP-3 reporting for reasons other than reporting time. If in doubt send the OPREP-3.

(e) For cases where the complaint is made directly to the Navy Inspector General, or to a subordinate inspector, and the case is tasked down the chain of command to the appropriate level for investigation, once notified adherence to the timeline in NAVOP 028/94 is critical.

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(f) Reports shall include

(1) Name of the command reporting the incident (for cases involving a Commanding Officer, ISIC will make the report)

(2) Command point of contact, commercial, DSN and FAX telephone numbers

(3) Report number (for the initial report, state "INITIAL REPORT," for a follow-up message to a previous report on the same incident, state "REPORT NUMBER TWO" and provide the DTG of the initial report)

(4) Date of incident

(5) Date incident was first reported to command and when applicable, reason for reporting delay

(6) Date investigation began and when applicable, reason for the investigation delay (NAVOP 02/94 requires that either formal or informal investigations begin within three days of initial notification; one day is preferred, three day limit is to accommodate weekends)

(7) Assistance needed (describe) or state "NO ASSISTANCE REQUIRED"

(8) Why the resolution has taken longer than 14 days (60 days for reservist not on active duty) if applicable

(9) Description of incident; include rank, gender and service (i.e., Navy, Marine Corps, Coast Guard, Army, Air Force, DoN Civilian, contractor, family member) of all members involved and any other direct identification of those involved

(10) Incident identification and details including any action taken and results of investigations

(11) Existing nuclear hazard, radiation levels and personnel contamination levels if applicable

(g) Include the following in Remarks (RMKS) Data Set

(1) Commanding Officer's estimate of the situation and impact of the incident on the unit and its ability to operate

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(2) Mishap Reports. Only the final record message report shall include a mandatory RMKS set which will include one of the following statements, as appropriate: "MISHAP REPORT NOT REQUIRED," "MISHAP REPORT TO FOLLOW" or "MISHAP REPORT SUBMITTED."

(3) An explanation of the reason for delay when the initial voice report or message report of an OPREP-3 NAVY BLUE incident is not made within the prescribed time frame

(4) Any press interest in the incident or press releases generated from the incident

(5) Status of NCIS notification/participation if any


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Distribution:
NASOCEANAINST 5216.1R
List I (Case A)

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UNIT SITREP REPORT (UNITSITREP)

<u>SET</u>	<u>CATEGORY</u>	<u>CONDITIONALLY</u>
EXER	C	Use to report a drill event whether or not it is involved in a named exercise; for a drill occurring during a named operation (NOTE 1)
OPER	O	Use to report a named operation (NOTE 1)
MSGID	M	
REF	O,R	Use to refer to another communication
AMPN	C	Use if single REF set requires amplification (NOTE 2)
NARR	C	Use if multiple REF set requires amplification (NOTE 2)
FLAGWORD	M	
TIMELOC	M	
GENTEXT/INCIDENT IDENTIFICATION AND DETAILS	M	
RMKS	C	Enter additional information about the incident if necessary (if submitting the FINAL report, enter "MISHAP REPORT NOT REQUIRED," "MISHAP REPORT TO FOLLOW" or "MISHAP REPORT SUBMITTED")
DECL	O	

M = MANDATORY C = CONDITIONAL O = OPERATIONALLY DETERMINED
 R = MAY BE REPEATED

NOTE 1: EXER and OPER are mutually exclusive; use one or neither of these two sets. The EXER set shall not be used when reporting real world events that occur in the course of an exercise (i.e., actual collision at sea, aircraft accident, etc.). If not involved in a named exercise delete the "EXER" set. A drill/constructive event occurring during a named operation will include the word "DRILL" in the fourth field of the OPER set.

NOTE 2: Use an AMPN set if the final REF set references a Non-USMTF message. Use a NARR set if multiple REF sets are used and any but the last REF set references a non-USMTF message.

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RECORD MESSAGE EXAMPLE

TITLE: UNIT SITUATION REPORT (UNIT SITREP)

UNCLAS

MSGID/UNIT SITREP/NAS OCEANA/001/-//

FLAGWORD/-/UNITSITREP//

TIMELOC/271050Z/NAS OCEANA/INIT//

GENTEXT/INCIDENT IDENTIFICATION AND DETAILS/ARREST OF TWO SVC
MEMBERS BY VIRGINIA BEACH POLICE.//

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OPREP-3 NAVY BLUE

<u>SET</u>	<u>CATEGORY</u>	<u>CONDITIONALLY</u>
EXER	C	Use to report a drill event whether or not it is involved in a named exercise; for a drill occurring during a named operation, see NOTE 1
OPER	O	Use to report a named operation (NOTE 1)
MSGID	M	
REF	O, R	Use to refer to another communication
AMPN	C	Use if single REF set requires amplification (NOTE 2)
NARR	C	Use if multiple REF set requires amplification (NOTE 2)
FLAGWORD	M	
TIMELOC	M	
GENTEXT/INCIDENT IDENTIFICATION AND DETAILS	M	
RMKS	C	Enter additional information about the incident if necessary. If submitting the FINAL report, enter "MISHAP REPORT NOT REQUIRED," "MISHAP REPORT TO FOLLOW" or "MISHAP REPORT SUBMITTED"
DECL	O	

M = MANDATORY C = CONDITIONAL O = OPERATIONALLY DETERMINED
 R = MAY BE REPEATED

NOTE 1: EXER and OPER are mutually exclusive; use one or neither of these two sets. The EXER set shall not be used when reporting real world events that occur in the course of an exercise, i.e., actual collision at sea, aircraft accident, etc. If not involved in an exercise delete the "EXER" set. A drill/constructive event occurring during a named operation will include the word "DRILL" in the fourth field of the OPER set.

NOTE 2: Use an AMPN set if the final REF set references a non-USMTF message. Use a NARR set if multiple REF sets are used and any but the last REF set references a non-USMTF message.

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LINE 3 NARRATIVE

LINE 4 TIME

OVER

EXAMPLE VOICE MESSAGE TRANSMISSION

TITLE: OPREP-3 NAVY BLUE (OPREP-3)

STARBURST THIS IS MOONGLOW OPREP THREE NAVY BLUE OVER

MOONGLOW THIS IS STARBURST SEND OPREP-3 NAVY BLUE OVER

THIS MOONGLOW

IMMEDIATE

UNCLASSIFIED

OPREP THREE NAVY BLUE

LINE TWO

POSSIBLE HOMICIDE OPONGAPO CITY
REPUBLIC OF THE PHILIPPINES

LINE THREE

ECHO THREE APPREHENDED BY SHORE PATROL
WHILE ATTEMPTING TO DISPOSE OF BLOOD
STAINED UNIFORM PERIOD MAY HAVE KILLED
FOREIGN NATIONAL PERIOD INCIDENT UNDER
INVESTIGATION BY NCIS AND LOCAL

AUTHORITIES

OVER

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RECORD MESSAGE EXAMPLE

TITLE: SITREP NAVYBLUE (SITREP)

VIOLENT CRIME REPORT UNIT SITREP

MSGID/UNIT SITREP/NAS OCEANA/001/OCT//
 FLAGWORD/-/UNITSITREP//
 TIMELOC/271050/NAS OCEANA/INIT//
 GENTEXT/INCIDENT IDENTIFICATION AND DETAILS/AS APPROPRIATE//
 RMKS/A. INCIDENT: (AGGRAVATED ASSAULT, SEXUAL ASSAULT, ASSAULT,
 ROBBERY, ARMED ROBBERY, SPOUSE ABUSE, CHILD ABUSE, SUICIDE,
 ATTEMPTED SUICIDE)
 B. DATE OF INCIDENT:
 C. TIME OF INCIDENT:
 D. LOCATION OF INCIDENT:
 E. SUSPECT:
 F. SEX:
 G. AGE:
 H. RACE:
 I. WEAPON:
 J. ALCOHOL/DRUGS:
 K. VICTIM
 L. SEX:
 M. AGE:
 N. RACE:
 O. NCIS NOTIFIED: (YES OR NO)

VOICE MESSAGE TEMPLATE

TITLE: OPREP-3 NAVY BLUE (OPREP-3)

THIS IS NAS OCEANA QUARTER DECK OPREP-3 NAVY
BLUE (over)
 ADDRESSEE

IMMEDIATE (Transmit the precedence of this
 message)

UNCLASSIFIED

OPREP-3 NAVY BLUE

NOTE: Transmit the line number and identifier OR just the line
 number (i.e., "LINE 4 TIME 1450Z" or "LINE 4 1450Z"). Transmit
 on the lines required to pass essential information.

LINE 1 SERIAL

LINE 2 INCIDENT

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RECORD MESSAGE EXAMPLE

TITLE: OPREP-3 NAVYBLUE (OPREP-3)

VIOLENT CRIME REPORT FORMAT OPREP-3

MSGID/OPREP-3/NAS OCEANA/001/OCT//
REF/A/OPREP-3/NAS OCEANA/22117Z/-/NOTAL//
AMPN/REF A IS INITIAL VOICE REPORT TO CLF//
FLAGWORD/NAVYBLUE/-//
TIMELOC/252117Z/VIRGINIA BEACH VA/INIT//
GENTEXT/INCIDENT IDENTIFICATION AND DETAILS/(AS APPROPRIATE)//
RMKS/A. INCIDENT: (MURDER, RAPE, AGGRAVATED SEXUAL ASSAULT)
B. DATE OF INCIDENT:
C. TIME OF INCIDENT: (LOCAL VICE ZULU TIME)
D. LOCATION OF INCIDENT:
E. SUSPECT:
F. SEX:
G. AGE:
H. RACE:
I. WEAPON:
J. ALCOHOL:
K. VICTIM:
L. SEX:
M. AGE:
N. RACE:
O. NCIS NOTIFIED: (YES OR NO)
P. SUMMARY:
Q. POC:.....//